



## 2019 College Price List

Reunion Treasurers should plan to build each College item noted below into the reunion budget. Final expenses will be calculated by total registrations prior to your reunion and will be due to the College in one payment on the first day of reunion.

Item	Cost	Covers
<b>THE GREEN FEE</b>		
<p>The Green Fee (age 18+)</p> <p>Determined by the length of the reunion</p>	<p>55<sup>th</sup> and 60<sup>th</sup> Reunion Classes* <b>\$69/person</b></p> <p>50<sup>th</sup> Reunion Class <b>\$79/person</b></p> <p>25<sup>th</sup> through 45<sup>th</sup> Reunion Classes <b>\$79/person</b></p> <p>5<sup>th</sup> through 20<sup>th</sup> Reunion Classes <b>\$59/person</b></p> <p><i>*These costs assume no class tent.</i></p>	<ul style="list-style-type: none"> <li>▪ Class tent with functional sides, basic lights, tables and chairs (quantity determined by event type), 8 ft tables, one 16x16 dance floor, ice bins, information board, trash &amp; recycle bins.</li> <li>▪ Registration laptop(s).</li> <li>▪ Ice and ice delivery.</li> <li>▪ Water cooler, water jugs, and cups.</li> <li>▪ Facilities, Operations, &amp; Management. labor, delivery of tables and chairs, and rental, engineering, electronics, basic audio &amp; visual setups, deliveries, etc.</li> <li>▪ Custodial services for all events.</li> <li>▪ College-planned faculty lectures and tours.</li> <li>▪ Class-specific reunion printed program with campus map.</li> <li>▪ Venues: use of indoor/outdoor facilities &amp; tents.</li> <li>▪ Use of Alumni Gym facilities (fitness center, pool and outside tennis courts).</li> <li>▪ Memorial Service: Rollins Chapel, organist, PA, and service programs for the 25<sup>th</sup> reunion classes and up.</li> <li>▪ After-hours class tent monitors.</li> <li>▪ Pre-night housing: one complimentary night in dormitory housing for those organizing reunion materials. Up to 5 rooms (5 couples) per class the night before your reunion.</li> <li>▪ Basic Safety &amp; Security coverage (see Additional S&amp;S below for more information).</li> <li>▪ Enlarging and printing of welcome letter and attendance list for class tent posting.</li> <li>▪ Class banner for tent/headquarters.</li> <li>▪ Printed name badges.</li> <li>▪ Lanyards and plastic name badge holders.</li> <li>▪ Professional class photograph</li> </ul>

<b>Item</b>	<b>Cost</b>	<b>Covers</b>
<b>YOUTH PROGRAMS – 15<sup>th</sup> through 30<sup>th</sup> Reunion Classes</b>		
Child Care Service Fee <i>Per class</i>	30 <sup>th</sup> - <b>\$250</b> 25 <sup>th</sup> - <b>\$900</b> 10 <sup>th</sup> ,15 <sup>th</sup> ,20 <sup>th</sup> - <b>\$950</b>	<ul style="list-style-type: none"> <li>▪ Contracting, coordination, and management of independent agency, Care.com.</li> <li>▪ Organization and supervision of dorm monitors.</li> </ul>
Toddler Program (ages 2-5)	<b>Included</b>	<ul style="list-style-type: none"> <li>▪ Open hours for fun toddler programming.</li> <li>▪ Pizza party on Saturday night.</li> </ul>
Junior Program (ages 6-12)	25 <sup>th</sup> through 45 <sup>th</sup> Reunion Classes <b>\$140/junior</b> <i>(Thursday arrival)</i>  5 <sup>th</sup> through 20 <sup>th</sup> Reunion Classes <b>\$120/junior</b> <i>(Friday arrival)</i>	<ul style="list-style-type: none"> <li>▪ Tent, tent set-up, and custodial services.</li> <li>▪ Program coordination, management, and staffing.</li> <li>▪ Meals: Thursday dinner, Friday lunch and dinner, Saturday dinner and snacks during both days</li> <li>▪ Equipment, rentals and craft supplies.</li> <li>▪ Entertainment.</li> <li>▪ Montshire Museum of Science entrance fees and transportation.</li> <li>▪ Pool lifeguards.</li> <li>▪ Safety &amp; Security coverage.</li> <li>▪ Dorm monitors.</li> <li>▪ Printed schedule, application and release forms.</li> </ul>
Teen Program (ages 13-17)	25 <sup>th</sup> through 45 <sup>th</sup> Reunion Classes <b>\$120/teen</b> <i>(Thursday arrival)</i>  5 <sup>th</sup> through 20 <sup>th</sup> Reunion Classes <b>\$100/teen</b> <i>(Friday arrival)</i>	<ul style="list-style-type: none"> <li>▪ Tent, tent set-up, and custodial services.</li> <li>▪ Program coordination, management, and staffing.</li> <li>▪ Meals: Thursday dinner, Friday lunch and dinner, Saturday dinner and snacks during both days</li> <li>▪ Equipment, rentals and craft supplies.</li> <li>▪ Entertainment.</li> <li>▪ Montshire Museum of Science entrance fees and transportation.</li> <li>▪ College-planned lectures and tours.</li> <li>▪ Entry into Alumni Gym fitness center, pool and courts, and equipment rental.</li> <li>▪ Pool lifeguards.</li> <li>▪ Safety &amp; Security coverage.</li> <li>▪ Printed schedule, application and release forms.</li> </ul>

### COMMUNICATION ESTIMATES

Costs are based on class size and estimates from Dartmouth Printing and Mailing Services, and serve only as a guideline, which means prices may fluctuate. Options can be customized to suit your needs. You will be charged only for the printing and mailings you request.

Letter	500 copies - <b>\$375</b> 1000 copies - <b>\$650</b>	<ul style="list-style-type: none"> <li>▪ Up to two pieces of paper, printed in full color on both sides, with one envelope</li> </ul>
Letter with Intentions Card	500 copies - <b>\$475</b> 1000 copies - <b>\$750</b>	<ul style="list-style-type: none"> <li>▪ Two pieces of paper, printed in full color on both sides, with the largest size intentions card that will fit in a #10 envelope</li> </ul>
Intentions Card Only	500 copies - <b>\$32</b> 1000 copies - <b>\$64</b>	<ul style="list-style-type: none"> <li>▪ Intentions card, printed in full color on both sides, to insert into a newsletter (does not include an additional letter or envelope)</li> </ul>
Postcard	500 copies - <b>\$32+</b> 1000 copies - <b>\$64+</b>	<ul style="list-style-type: none"> <li>▪ A postcard to be used as a “save the date” or reminder, printed in full color on both sides</li> <li>▪ The price on this varies from \$32-\$128, depending on the size and quantity desired</li> </ul>

## STUDENT Staff

Student worker and bartender expenses are determined by the size of the class and the number of days & nights a class will be on campus. The number of head workers and head bartenders are non-negotiable. The number of assistant workers and assistant bartenders may be increased depending on the needs of each class. Discuss with Advancement Events to determine your class specific needs and refer to the **Student Worker Price List** for more detail.

Costs below are estimates. Final amount will be included on College invoice.

Item	Cost	Covers
<b>SPECIAL ACTIVITIES, SET-UPS &amp; OTHER (All Costs Are Estimates)</b>		
Class Art Show	Starts at <b>\$200</b>	<ul style="list-style-type: none"> <li>▪ Basic set-up for art shows.</li> <li>▪ Additional fees may be incurred for special requests/designs.</li> <li>▪ Price does not include security.</li> <li>▪ Please consult Advancement Events for more details.</li> </ul>
Additional S&S Officers (Additional officers determined by S&S)	<b>\$40/hour</b> 3-hour minimum	<ul style="list-style-type: none"> <li>▪ Gatherings of more than one class where alcohol is served.</li> <li>▪ Gatherings in spaces with specific alcohol service policies (Alumni Hall, Top of the Hop).</li> <li>▪ Any activity taking place on or around the Connecticut River.</li> <li>▪ Any other activity where substantial risk is involved.</li> </ul>
Additional Power	<b>Varies</b>	<ul style="list-style-type: none"> <li>▪ Labor and equipment costs for special power requests (i.e. AMPS for bands, DJs, PAs, etc.).</li> </ul>
Additional AV	<b>\$75-\$100/hour</b>	<ul style="list-style-type: none"> <li>▪ Extra microphones, screen, projector, TV, etc. (venue dependent).</li> <li>▪ For special requests consult Advancement Events.</li> </ul>
Additional Space Set-ups	<b>Varies depending on venue and requested set-up.</b>	<ul style="list-style-type: none"> <li>▪ Labor and rentals for space set-ups outside of the norm, such as: <ul style="list-style-type: none"> <li>◊ Events held in unique spaces not pre-set for use by other classes.</li> <li>◊ Unique events involving more than one class requiring special set-up.</li> </ul> </li> <li>▪ Speak with Advancement Events to determine cost.</li> </ul>
Stage/Riser Set-up	<b>\$55/4x8 section</b> Approximate – delivery extra	<ul style="list-style-type: none"> <li>▪ Needed for some bands and speakers.</li> </ul>
Dance floor	3x4 section – <b>\$29/each</b>	<ul style="list-style-type: none"> <li>▪ Each class has one 16x16 dance floor in their class tent (150 people per 16x16 section).</li> <li>▪ If additional dance floor is needed, contact Advancement Events.</li> </ul>
Organist Rehearsal	<b>\$250</b>	<ul style="list-style-type: none"> <li>▪ The College organist has exclusive rights to Rollins Chapel.</li> </ul>
Tent Enhancements and Special lighting for tents	<b>Varies</b>	<ul style="list-style-type: none"> <li>▪ Contact Advancement Events for package and price options</li> </ul>
Storage Key Replacement Fee	<b>\$25/ key</b>	<ul style="list-style-type: none"> <li>▪ Only charged if keys are NOT returned on day of departure.</li> </ul>

Item	Cost	Covers
<b>SPECIAL VENUES</b> (All Costs are Estimates)		
Hopkins Center performance spaces		
Hanover Inn function rooms	<b>Varies</b>	<ul style="list-style-type: none"> <li>Catering and bar restrictions may apply.</li> <li>Contact Hanover Inn directly.</li> </ul>
Hood Downtown exhibition space	<b>Varies</b>	<ul style="list-style-type: none"> <li>Catering and bar restrictions may apply.</li> <li>Costs will be included on final College invoice.</li> </ul>
Skiway	<b>\$1500</b>	<ul style="list-style-type: none"> <li>Use of facility, tables, and chairs.</li> <li>One S&amp;S Officer must be present (see rates).</li> </ul>
Storrs Pond	<b>Varies</b>	<ul style="list-style-type: none"> <li>Contact Storrs Pond directly.</li> </ul>

Starting

### TRANSPORTATION

- All costs are estimates.
  - School buses and charter buses are billed on the final College invoice.
- Class vans are reserved by Advancement Events and billed directly to Class.

- Class Van (required)

≈ \$100/

### ADDITIONAL TRANSPORTATION OPTIONS (as needed by class)

School Buses

≈\$75/hr

Charter Buses

≈\$800 + mileage

- Minimum time requirement.
- 54-passenger charter bus.
- Travel time to and from bus depot is included in minimum.
- Please contact Advancement Events to reserve.

North Country Auto (NCA)

**Varies**

- Please contact North Country directly to rent additional vans, if needed, to use as shuttles.
- Student workers are able to drive NCA vehicles

### CLASS-SPECIFIC ITEMS BILLED DIRECTLY TO THE CLASS

#### ONLINE REGISTRATION FEES – These figures are a baseline for budgeting purposes. Fees may be less.

Interchange Card Rate &amp; PayPal processing fees.

**2.5%**

- Fee deduction reflected in disbursement checks sent to classes every 2 weeks.

### OTHER CLASS-SPECIFIC ITEMS TO CONSIDER WHEN BUILDING YOUR BUDGET

- Catering, decorations, china, linens, tax, service charge, delivery, etc. (work with your caterer to determine additional fees). Remember caterers need to bring their own ice if providing bar service.
- Tablecloths are NOT provided with tent. Check with your caterer; class should otherwise supply them for tent and other venues if desired.
- Alcohol and bar supplies.
- Registration table supplies in addition to those provided by the College.
- Souvenirs and shipping expenses to Hanover.
- Entertainment and special equipment (piano), entertainers' meal(s) and accommodations.
- Speaker honorarium, meal(s) and accommodations.
- Special class signs or banners.
- Additional marketing, web development, reunion book fees, etc.
- Financial aid for those classmates requiring monetary assistance to return.
- Travel expenses for chairs and/or committee members returning to Hanover.

- Student worker fees and tips.

**Disclaimer: The Division of Alumni Relations reviews its programming on an annual basis and reserves the right to modify programmatic offerings, fee schedules, and dates to accommodate changing class sizes, housing constraints and fiduciary responsibilities.**