Guidelines for Selecting Class Secretaries Association (CSA) Officers

• The CSA officers shall be a president and a vice president, both of whom shall be class secretaries elected to the positions for two years, and the Dartmouth Alumni Magazine (DAM) liaison. These officers also make up the CSA Nominating Committee.

• Typically, the CSA Nominating Committee will nominate the CSA vice president to become CSA president; otherwise, the CSA president and DAM liaison must agree to nominate someone else.

• If the CSA president or vice president must be replaced during the term, then a replacement officer may be appointed by the remaining CSA officers until an officer can be formally elected at the next Class Officers Weekend (COW).

• To select candidates for the position of CSA vice president, the CSA Nominating Committee shall seek out highly qualified class secretaries who have served at least two years and who have the ability, time and willingness to best represent the CSA and be active members of the Class Officers Association Executive Board (COAEB). The committee (preferably the vice president) shall send an email or letter to all class secretaries asking if they would like to be considered for the position.

• The CSA Nominating Committee shall then select the candidate it considers most qualified to present for election by the CSA members attending the next COW meeting.

• An affirmative vote for a CSA officer shall be by a majority of those class secretaries attending the CSA meeting at that COW, and the results shall be deemed final.