DARTMOUTH ALUMNI RELATIONS
CLASS PROJECTS AND CLASS GIFTS:

A GUIDE FOR CLASS OFFICERS

FY2015 Update
Class Projects and Class Gifts

Background

Over the years, Dartmouth alumni classes have generously provided financial support to the College above and beyond individual gifts to the Dartmouth College Fund in the form of class projects and class gifts. This support is intended to fulfill identified needs of the College while helping to unite a class and, in many cases, to unite a class with students. In FY14 more than $230,000 was awarded by classes to various projects across campus.

The key distinction between class projects and class gifts is the collection mechanism for funds. Class projects are managed by Class Treasurers with the aid of the Office of Alumni Relations with funds collected via dues slip check-off or out of general dues revenues. Class gifts are funded through direct solicitation and receive guidance from the Development Office through the Head Agent. Class gifts must be supported by a lead donor or donors, who will fund the majority of the gift.

Class Project Summary

- The Treasurer collects the funds as part of dues collection. The class manages processing of the payment, including gift acknowledgement to the individual for donations over $250.00, and the Treasurer is the key contact person for the project.
- The class receives college credit for the gift. Please note that this is not tax credit.
- Most classes have at least one class project, and some classes have several. Only solvent classes should consider supporting a class project.

Class Gift Summary

- In addition to the Office of Alumni Relations, the Office of Development provides key support in the establishment and maintenance of the gift.
- The Head Agent is the key contact, and works closely with development to solicit funds through form letters and through personalized contact for large asks.
- Individuals, as well as classes, receive credit for the gift. Please note that this is not tax credit.
- Close contact with alumni relations and the development office is particularly important in establishing and managing class gifts.
- A lead donor or donors is essential to the approval process for a class gift.
Comparison between Class Projects and Class Gifts:

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<td>Class credit, not individual</td>
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<td>Yes, class responsible for receipts for gifts over $250.00</td>
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Class Projects

Establishing Class Projects

Class projects should only be considered if classes are financially solvent!

- Classes identify their goals, objectives and needs in selecting a project:
  - Objective and motivation for undertaking project: connecting with current students, honoring classmates, permanent contribution to Dartmouth, etc.
  - Scope of project: financial commitment, term of project.
- Classes review the projects on the wish list to identify projects that are of interest to the class and consistent with their goals and needs.
- The Treasurer/President (or other officer) consults with the Director of Class Activities to discuss the list of projects that are of interest to the class (confirm the projects still need funding and are of appropriate scope for the class.)
- The class officially chooses and endorses the project. The official endorsement may either be a vote confirming one project or selecting one from a short list of projects. The endorsement may take place either at a class meeting, by an online vote of the class or by vote of the Class Executive Committee.
- The procedures for undertaking projects outside of this list are addressed below.

Operating Class Projects

- Classes may choose to participate in multiple projects. Each project requires the approval process described in the above section.
- Classes are responsible for collecting, processing, and managing the funds associated with class projects. Funds are usually collected from class dues, and more detail can be found in following sections.
- Funds should be sent to the Class Activities Unit of Alumni Relations, with a letter clearly indicating which project(s) will be funded, and the level of funding per project. Address the letter and funds to:

  Class Activities Unit, Alumni Relations  
  Blunt Alumni Center  
  Dartmouth College  
  Hanover, NH 03755

- Some classes choose to operate the projects as separate budgets (with separate banking accounts). Other classes choose to operate projects within their overall operating budget.
- Many classes have Class Project Chairs – members of the Executive Committee who are responsible for managing many of the aspects of the project, establishing a relationship
with the Dartmouth office benefiting from the project, communicating with the students that directly benefit from the project, writing correspondence to class about project, etc.

- Contributions to class projects are tax deductible. Classes are strongly encouraged to acknowledge all contributions over $250.00, and may use the following language:

  On behalf of the Class of XXXX Executive Committee, I thank you for your generous contribution of $[$AMOUNT IN EXCESS OF $250] to the Dartmouth Class of XXXX on (insert date here). As you know, the Class of XXXX has been designated a tax exempt organization under the Dartmouth College umbrella. This letter serves as formal acknowledgment of your gift to the Class and that you received no goods or services in exchange for your support. Thank you, again, for your generous contribution.

Communications

- Effective communication is critical to the success of class projects. The more classmates know about the project, the more likely they are to contribute.
- Classes should include communication about class projects in their dues letter, which explain how the project funds will be used and ask for contributions. Examples of effective dues letters may be found on the Treasurer’s Association website: http://treasurers.dartmouth.org/s/1353/clubs-classes-interior.aspx?sid=1353&gid=7&p gid=4241
- Classes are encouraged to include communication about class projects in newsletters, on class websites and in other communications to the class. Communications include both descriptions and objectives of projects, as well as progress toward financial goals.
- For projects that directly benefit current Dartmouth students, the benefited students are encouraged to share their experiences with the class. The personal connection between a current student and an alumni class serves as a great motivator for classmates to give to the project, as they see the direct benefit of their contributions.
- A Class Project Chair, if the class chooses to elect one, is tasked with managing the communications efforts.

Financing Class Projects

Projects are traditionally funded from class dues, with several options of collecting the monies to support the projects.

- Classes may designate a portion of the class dues for the projects. Some classes choose to fund class projects entirely from dues, simplifying the accounting process.
- Classes may include a separate line item on the dues form for class projects.
- If a class is engaged in multiple projects, they may choose to have either one line item for all projects or separate line items for each project. The former simplifies the accounting of funds for multiple projects and allows the Treasurer to allocate the money as needed.
among the projects. The latter allows classmates to contribute to the projects of greatest interest to themselves, but requires more time and effort from the Treasurer.

- Classes may make contributions from their class treasuries to class projects. For example, if a class has made a significant profit at a reunion, they may choose to donate that surplus to a project.
- Classes may choose to designate profits from other activities to class projects (participation in affiliate networks, sales of reunion books, sales of class souvenirs.)
- Treasurers can run a report of contributors and total contributions to class projects in QuickBase. Note: for classes conducting multiple projects and using separate line items for each project, QuickBase uses a default contribution amount for each project in the order projects are listed. If a classmate contributes to projects in a different manner, the Treasurer will have to manually override the contributions in QuickBase. QuickBase also tracks contributions above and beyond default dues and project amounts, which Treasurers generally attribute to class projects.

Approval Process for Projects not on the Wish List

Sometimes classes propose a new project that is not on the current “wish list” of class projects. The Director of Class Activities is the first and last stop in seeking approval for new proposals, and shepherds the process from initiation and discussion with appropriate departments on campus about feasibility and funding, to final sign-off. There are instances when a proposal either does not meet a need, or comes into conflict with campus plans and priorities. In particular, proposals that impact physical spaces, such as statues, plaques, and other artwork must go before certain established College committees. Ultimately, it must be the College, and not the class, that makes the final decision on the viability of a class project. That being said, the Director of Class Activities will work as a liaison between the class and the appropriate department to find a suitable solution that benefits everyone.
Class Project Wish List

Dartmouth College Fund

- **Class 1769 Society Membership ($2,500 per year)**
  Unrestricted gifts to the Dartmouth College Fund are key to Dartmouth’s vitality. A gift from the Class treasury of $2,500 or more per year will place your class on the 1769 Society honor roll and provide for a class representative to attend the 1769 receptions at Homecoming and during June reunions.

- **Endowed Annual Gift to the Dartmouth College Fund ($10,000 or more)**
  Your class’ unrestricted support of the Dartmouth College Fund will continue on in perpetuity with an endowed gift of $10,000 or more. Your class – for years to come – will be noted in Dartmouth’s annual in memoriam publication alongside 38 other classes dating back to the 1800s.

- **Endowed Named Class Scholarship ($50,000 or more)**
  For years to come your class’ generosity can directly support a Dartmouth student who requires financial aid via an Endowed Named Class Scholarship. Each year a student will be selected to receive the scholarship funded by your class. Your class will be notified of the name of the recipient and you may interact with the student at campus events as well as encourage him/her to write a letter to be shared with your class via Facebook or via the class newsletter or website.

Center for Professional Development (Career Services)

- **Student Internship Funding (2,000 - $4,000 per internship)**
  Classes who support the funding of internships through the Center for Professional Development (CPD) directly impact the student experience at the college. Gaining real-world work experience is a critical part of the educational process for Dartmouth undergraduates, and the flexibility of the Dartmouth Plan allows our students to pursue internships and jobs throughout the academic year. Class Project support allows current Dartmouth students to pursue work opportunities that they would not otherwise be able to consider. $4,000 supports a student internship for one term, while gifts of $2,000 or less will help students cover costs not covered by a stipend or salary from an employer.
Dean of the College-Student Affairs

A wide variety of opportunities exist within student services to provide targeted support to individual students, student organizations, and initiatives to benefit the student body as a whole. Examples of these opportunities follow below. Classes with particular interests in the student experience are encouraged to consult Jennifer Casey or Sylvia Racca for more information.

Collis Center for Student Involvement

- **Student Organization Donations (>1,000)**
  There are over 170 student clubs and organizations recognized by COSO, the Council on Student Organizations. These include a variety of different types of groups, such as performance (a cappella, dance, music, comedy, etc...), publications, issue-awareness, service & philanthropy, culture-specific, recreational, and pre-professional. For a complete list of groups, please visit [www.dartmouth.edu/~coso](http://www.dartmouth.edu/~coso). These groups could use funding to enhance their programming on campus or to support club activities.

- **Travel Scholarship Fund ($2,000-$4,000)**
  Throughout the year, many student clubs and organizations wish to attend events that require them to travel. Financial circumstances may present a barrier for some students to be able to participate in club and organization travel. A gift of $2,000-$4,000 would provide a good base for this fund, and gifts of any amount are helpful.

- **Leadership Travel Fund ($5,000-$10,000)**
  There are a variety of regional and national conferences and conventions that would allow our student leaders to explore new ideas with students from other institutions, share best practices, and build skills to be effective leaders within their student organizations. With limited Student Activity funds to support travel, many members of our student organizations are not able to take advantage of these opportunities. A $1,000 gift could fund an entire conference (travel, hotel, registration) for 1-2 students. A $5,000-$10,000 gift could provide funding for a larger delegation of student leaders (e.g., CAD interns, PB exec, student assembly) to attend a conference. Gifts of any size could be used to offset costs of registration and attendance.

- **Student Organization Award Ceremony ($2,000-$3,000)**
  Each spring, the Collis Center and the Council on Student Organizations collaborate to host a Student Organization Award Ceremony/Celebration. Funds would go to the cost of having the event. In addition, funds could go to individual groups that receive prizes. Some awards that are given out include:
    - Outstanding New Organization
    - Outstanding Publication
    - Outstanding Events
• **Organization of the Year**
• **Manager of the Year**
• **Tech of the Year**

**Art Installation in Collis: ($4,000 – $5,000)**
Collis is at the center of student life at Dartmouth College. Currently, the Collis Center showcases a variety of local, student, and professional art throughout the building. We would be interested in additional art installations in Collis, either as permanent pieces or an annual exhibition.

**Brews & Bands ($2,000-$5,000, $25,000-$30,000)**
Brews and Bands is a concert series planned and promoted by Collis After Dark. We typically bring in an acoustic rock/pop/indie folk band in the $2,000-3,500 price range to perform in One Wheelock, a student social space in the Lower Level of Collis. New England microbrews are served along with non-alcoholic beverages and food/desserts of some kind. A $2,000 – $5,000 gift could fund a single concert of the series. A $25,000-$30,000 gift could fund the entire series for the year.

**Ice Sculpture Contest: ($8,000 - $10,000)**
Winter Carnival is one of Dartmouth’s greatest traditions. For many years, organizations across campus sponsored smaller thematic sculptures to complement the weekend’s activities. In 2014, Winter Carnival Council and the Collis Center for Student Involvement sponsored an ice sculpture contest in order to revive this storied tradition. This event creates a good amount of foot traffic and picture taking.

**Topical Program Fund (Range from $1,000-$20,000)**
Dartmouth students and alumni share many passions that they would like to see more of on campus. With the college supporting hundreds of programs every year, it is impossible to fully fund every student program. Student groups would be able to bring these passions to Dartmouth with funding for specific topics from donors.

**Leadership Development Fund ($15,000 - $25,000)**
This fund would give the Collis Center increased opportunities to support intentional leadership development programming (workshops, speakers, retreats) with the student leadership organizations we advise such as Programming Board, Collis Governing Board and the Undergraduate Financial Committee. These programs would allow our students to hone their leadership practices, collaborate more effectively, and become more thoughtful leaders of their organizations. A gift of $3,000 - $5,000 could fund a small series of workshops for organization and club leaders. A gift of $5,000 - $10,000 could fund a weekend leadership retreat or a leadership development program (such as D:LAB – Dartmouth: Leadership Attitudes & Behaviors – a 5 session series for first years co-sponsored by the Rockefeller Center). A gift of $15,000 - $25,000 would provide a substantial base for this fund.
• Collis Facilities Opportunities (various)
  Many opportunities exist to enhance Collis spaces, from support for the student "banner room" used to create event banners and posters to promote spirit and events, to creating dedicated study corners, supporting furniture upgrades, and renovating student kitchen and storage space. A complete list of these options is available on request.

First Year Student Enrichment Program (FYSEP) ($3,000 per student)

• The First Year Student Enrichment Program (FYSEP) empowers first-generation students at Dartmouth College to thrive academically and in the greater college community. Through an eight-day pre-Orientation program and ongoing support throughout their first year, including one-to-one mentoring from upper class students, FYSEP students gain a broad array of understandings and skills designed to help them make the most of their experiences both inside and outside of the classroom. This year, more than 50 incoming students are involved. Classes can contribute to this effort by giving $3.000 per student, or up to $10,000 to support the upper class student mentoring program for one year.

Greek Life (various)

• Opportunities exist at various levels to promote special leadership initiatives such as the Greek Emerging Leaders Program, the Presidents' Academy, and the Greek Leadership Council retreat, support Greek Honorary Societies and create awards for outstanding performance. A complete list is available on request.

Health Professions Programs (various levels)

• Pathways to Medicine
  This is a pilot program designed to fulfill specific needs for students from backgrounds under-represented in the field of medicine. The program creates a supportive campus community, brings alumni mentors and students together, and enables students to attend national conferences focused on support for "URM" students.

• Pre-Health Mentor Corps
  This is a pilot peer mentoring programs for students undertaking a pre-health path, focusing on providing first year students with a diverse group of upper class peer support.
Health Promotions and Health Service Programs (various levels)

- **Dartmouth Cares Mental Health Awareness & Suicide Prevention program**
  Gifts to this program at various levels could support the termly Mental Health Fair in Collis, with a focus on raising awareness on mental health issues/suicide prevention; national speakers for campus programs, training and promotional materials.

- **Eating Disorder/Body Image Programs**
  Funding for this initiative would support enhanced education and outreach projects, including various national "body project" programs that provide peer training sessions and educational activities.

- **Thriving@Dartmouth Class Materials and Support ($4,680 - $5,000 per year)**
  Thriving @ Dartmouth is an 8-week co-curricular course for PE credit that encourages students to define and experience what it means to thrive from a holistic perspective. A series of evidence-based interactive practices equip students with the skills to cultivate behaviors that promote balanced nutrition, stress management, movement, sleep hygiene, and other core components of health and wellness.

- **Student Scholarship(s) for Kripalu Wellness Immersion Retreat ($350- $400 per student)**
  This year the Student Health Promotion and Wellness office is organizing a Dartmouth-specific group retreat that will bring faculty, staff, and students together for 3 days at Kripalu to experience holistic health individually as well as together over meals, learning sessions, and discussions about being healthy and balanced. A retreat package includes room, all-natural meals, optional Kripalu faculty lead workshops & outdoor activities, daily yoga & noon dance classes, evening events, and use of on-ground amenities for $350-400 per person.

Outdoor Programs (various levels)

In addition to the larger scale class gifts that have supported new bunkhouses and significant improvements to various Outdoor Program facilities, there are a variety of options to support the programs and activities of the Outing Club, the Ledyard Canoe Club, outdoor student leadership opportunities and trips. A complete list of current needs is available on request.

Safety and Security Orientation video ($4600)

- To enhance our safety and crime prevention efforts, Safety and Security hopes to produce a new video to distribute to incoming students and families prior to Orientation. The video would explain the services of the department, review the laws of the State of New Hampshire, provide safety tips about living at Dartmouth and in Hanover, and would be designed to allow for annual customization for each incoming class.
Tutoring Initiative (various levels)

Many of our peer institutions provide free tutoring services to all students. While some students in specific programs may receive free tutoring here at Dartmouth, others pay a rate of $9/hour. Given the cost, we believe that more than 200 students per class may perceive the cost as a barrier to obtaining the tutoring they need. Gifts at any level would support scholarships for students who do not have access to the program due to cost concerns.

The Dickey Center for International Understanding

The Dickey Center for International Understanding unites the diverse strengths of Dartmouth College—students, faculty, undergraduate and graduate schools—in addressing the world’s challenges. We broaden the scope of learning through advanced study, interdisciplinary collaboration, research innovation, and respect for a diversity of viewpoints. For more information on the Dickey Center see: dickey.dartmouth.edu

Opportunities for General Dickey Center Programmatic Support

Post-Graduate Fellowships ($15,000-$20,000 per Fellow)
Support a recent graduate in an initial professional experience in one of the Dickey Center’s research areas: security, health, environment, gender, or development. The fund would support a 6-9 month post-graduate fellowship under the mentorship of experienced professionals and with reputable partner organizations across the globe. Potential opportunity to connect funded students with the Class via shared reports, travel blogs, etc. For more information on post-graduate fellowship opportunities see: http://dickey.dartmouth.edu/global-engagement/funding-opportunities

Support a Dickey Center Student Internship or Fellowship ($4,000-$6,000 per internship)
Funding to support an experiential or research learning opportunity for a Dartmouth student focused on domestic or international policy, innovation, or education around one of the Dickey Center’s five research areas: global health, environment, security, human development, and gender. Intern/fellow reports, connections to the Dartmouth faculty conducting the research, notes from the field blogs and potentially a mini-reunion meet up are all mechanisms that can help establish the connection between the gifting class and the student experience. For more information on undergraduate internship, fellowship, and research opportunities see: http://dickey.dartmouth.edu/global-engagement/funding-opportunities

Support a Student Assistant at the Dickey Center ($1,000-1,500/term)
The Dickey Center is always looking for support from ambitious undergraduates interested in a wide range of international issues. Each term, student assistants help coordinate programming for our five research areas working closely with the Director and Program Managers. For information on current special projects across all of our research areas, contact dickey.center@dartmouth.edu.
Winter Break Mini Grant Funding ($1,000 per student)
The new Dartmouth calendar has opened up time for additional experiential learning opportunities between the fall and winter terms. These grants would provide funding for short-term student internships or special projects globally (2–4 week project mini grants from mid-November to the end of December). *Potential opportunity to connect funded students with the Class via shared reports, travel blogs, and potentially a mini-reunion meet up on campus. There is also a potential for meetings between interns and alumni in the countries where students are traveling.*

Student Publication Support ($2,500 for one issue, $5,000 for two)
Sponsor an issue of *World Outlook* (foreign affairs journal) or *Standpoints* (Global health magazine)—two Dickey Center publications entirely student written, edited, and produced. Each publication prints two times per year. *Class support would be printed in the publication and a mailing list can be arranged for classmates to receive printed copies of each edition. For more information on student publications see: http://dickey.dartmouth.edu/getinvolved/student-publications*

Conference Presentation Funding ($1,000-2,000 per recipient)
Conference funding for undergraduate and graduate students whose relevant research has been accepted for presentation at an academic or professional meeting nationally or internationally. Students have difficulty finding travel support for conference presentations and the Dickey Center receives requests for this type of funding throughout the year. The potential for developing essential professional skills and long-term research networks at these meetings is tremendous, and essential. *Potential opportunity to connect funded students with the Class via shared research reports.*

Intercultural & International Resource Room & Library Gifts ($250 and up)
Even small gifts can go a long way to supporting international and intercultural learning experiences for Dartmouth students, faculty, and staff. Gifts go toward expanding the Dickey Center’s resource library and related materials for students heading abroad for leave-term or post-graduate experiences.

Opportunities for Specific Programmatic Support within the Dickey Center

*Mandela Washington Fellows Program of the Young African Leaders Initiative (YALI) – Dartmouth’s Business & Entrepreneurship Institute ($10,000-$25,000)*
The Mandela Washington Fellows Program is at the center of President Obama's Young African Leaders Initiative (YALI), a State Department-led program that is working to provide opportunities to "spur growth, strengthen democratic systems and enhance peace and security." Dartmouth hosted an extremely successful institute in the summer of 2014. Help support a continuance of the Dartmouth-based living and learning experience of 25 of sub-Saharan Africa's young leaders.

Gift options range from $10,000-$25,000 for a Class to support Business & Entrepreneurship
instruction, leadership education, and/or cross-cultural learning experiences for this summer program on campus. For more information on Dartmouth’s YALI Institute see:
http://dickey.dartmouth.edu/global-engagement/conferences-initiatives/young-african-leaders-initiative. Gifting classes can receive profiles of the African Leaders they are supporting, links to video and news-related articles from the program with updates and opportunities for engagement. Additionally, if classmates are interested in serving as connection points or network contacts for these budding business leaders, we will make best efforts to match accordingly.

Science, Technology and Engineering Policy Development Initiative ($5,000-$10,000)
This initiative would expand on the policy development success of the Institute of Arctic Studies UArctic Institute for Arctic Policy and the IGERT program. It would support graduate students and postdoctoral fellows in developing a depth of knowledge about how national and international policy decisions are made and implemented. The program would include:
1) support for bringing researchers and practitioners to campus as speakers and for professional development ($5000/term) and 2) support for travel to conferences and professional meetings for skills development ($10,000/year).

Research Assistants – Fulbright Arctic Initiative ($10,000-$15,000/year)
Five short-term research assistantships to support the work of the Fulbright Arctic Initiative, a research program co-led by Ross Virginia, Director of the Institute of Arctic Studies at the Dickey Center, and University of Alaska Fairbanks, for scholars to study and assess the changing Arctic region. The Fulbright Arctic Initiative will include international exchanges, seminars and collaborative research for 16 scholars from the Arctic Council’s eight member countries. One assistantship would support each of the key working group area: 1) energy, 2) water, 3) health, 4) infrastructure. A fifth assistantship would support Ross Virginia in his role as Lead Scholar.

The Nelson A. Rockefeller Center for Public Policy and the Social Sciences.

- Global Policy Leadership Practicum ($3,000 per student or $30,000 to fund an entire program)
The Global Policy Leadership Practicum provides real-world international policy experience for a select group of students engaged with the Rockefeller Center. After spending the fall term studying a specific country’s policy regime, students travel to the country of study during the December break and spend two weeks meeting with policy leaders: politicians, academics, journalists, business leaders, diplomats, and other experts “on the ground” who can help to inform their topic of study. Classes can also contribute to this experience by giving $3,000 per student. Funding assists with costs associated with such things as travel, lodging, or trip-related events.
http://rockefeller.dartmouth.edu/minor/index.html
• **Rockefeller Global Leadership Program ($20,000+ per term)**
The Rockefeller Center’s Global Leadership Program engages Dartmouth students with demonstrated leadership skills who want to further develop international leadership competencies, which have become increasingly crucial in corporate, public and non-profit sectors today. Led by expert guest speakers each week, students have the opportunity for in-depth discussions about cultural identity and leadership, in addition to gaining first-hand experience in cross-cultural communication. Funding assists with costs associated with such things as speaker fees, travel, lodging related to the program or the culminating field experience.
http://rockefeller.dartmouth.edu/studentopps/rglp.html

• **Dartmouth Leadership Attitudes and Behavior Program ($10,000+)**
Dartmouth L.A.B., co-sponsored with the Collis Center for Student Involvement, is a student-facilitated program designed to offer approximately 150 first-year students an opportunity for self-reflection and challenging discussion related to values, attitude and behavior in a practical setting. Through this student-facilitated program, participants explore their individual beliefs and values and analyze the relationship between perception, intent, and impact and work to align their core values with the greater community. Funding assists with costs associated with such things as speaker fees, travel, lodging related to the program or the culminating field experience. Funding may cover costs associated with facilitator stipends, program materials and meals.
http://rockefeller.dartmouth.edu/studentopps/cyp.html

• **Named First-Year Fellowship ($5,000 per student)**
Support the placement of a First-Year Fellow in a public policy internship in Washington, DC. Fellows meet intensive academic prerequisites and preparatory Civic Skills Training before they are matched with Dartmouth alumni mentors in public policy fields. In the internship setting, they work on structured, meaningful projects and grow a network that will benefit them as they continue their education and launch their careers. Funds may cover costs associated with such things as speaker fees, travel, lodging related to the program, and Civic Skills training costs in Washington, DC.
http://rockefeller.dartmouth.edu/studentopps/fyp.html

• **Named Public Affairs and Public Policy Internship ($4,000+ per student)**
Support a Dartmouth student during a leave-term internship experience in public policy research, public policy analysis, and public issue evaluation at either the local, state, or national level. Named internships can be specific or broad and focus on any of the sectors within public policy, including economics, education, environment, health, international relations, or law. Students are selected based on the internship’s public policy relevance and their individual needs. Funding assists with costs associated with such things, travel, lodging related to the program or internship-related expenses.
http://rockefeller.dartmouth.edu/studentopps/internships.html
**William Jewett Tucker Foundation at Dartmouth**

- **Tucker Fellowships ($4,000 per fellowship)**
  Tucker Fellowships engage students in full-time work at a nonprofit organization or public agency during a leave term. Fellows must devote at least 60% of their time to direct service (e.g., teaching, working with youth or the elderly, assisting healthcare providers). Office support, event planning, and fundraising aren’t considered direct service, but may be part of a fellowship. Students experience personal growth not only through direct service, but also through a required reflection paper and discussions with Tucker Foundation staff and other fellows after they return to campus. Fellowships are initiated by students and can occur in the United States or another country. The class will be recognized as the fellowship sponsor for each $4,000 provided, and the Class President will receive a report on the students and projects supported by the class.

- **Tucker Leaders in Community ($3,000 for 30 students annually)**
  TLC is a new Tucker Foundation program for first-year students intended to foster civic responsibility and social justice, while developing ethical leadership skills that will prepare students for future positions on campus and in various career fields. TLC affords first-year students an opportunity to connect with classmates, local nonprofits, the Tucker Foundation and Dartmouth, and to gain a deeper understanding of the Upper Valley through faith and/or service opportunities. These goals will be accomplished by a program of service experience and educational programming in the winter and spring terms, including a full-day retreat; attending Tucker talks and group visits to local nonprofits; service or faith involvement with organization of choice; dinner discussions to reflect on talks, social justice, and service/faith engagement; culminating in a spring term presentation and celebration through the Social Justice Forum sponsored by the Tucker Foundation.

- **The Alternative Spring Break Trips ($3,000 per trip)**
  The Alternative Spring Break Program engages teams of students, faculty, and staff in international and domestic service and learning experiences. Students learn through studying topical issues through literature and discussion for 10 weeks prior to departing for an urban Native American experience in Denver; migrant issues in the Dominican Republic; sustainability in West Virginia and Washington, D.C.; migrant worker issues in Florida; and homelessness issues and faith exploration in Washington, D.C.

- **SEAD (Summer Enrichment at Dartmouth) program for teens ($4,000)**
  SEAD empowers promising high school students from under-resourced backgrounds (all students qualify for free lunch and attend schools in the south Bronx, Boston, Schenectady and rural NH) to thrive in high school and college. The program also provides hundreds of Dartmouth students every year transformative opportunities for service and leadership, through volunteer and staff positions during the program’s
summer session on campus, and through off-term none-week internship opportunities in the partner high schools throughout the year.

- **Putting Wheels Under Service-Tucker Foundation ($500-$1,000)**
  Virtually all of our 25 local service projects require transportation. Put wheels under our work with a gift of $500-1000.

- **Dartmouth Partners in Community Service Intern Stipends - Tucker Foundation ($4,000)**
  Internships sponsored by the Dartmouth Partners in Community Service Program (DPCS) also engage students in direct service work for a nonprofit organization or public agency. Interns work full time for the organization or agency during a leave term or the summer following graduation and must devote at least 60% of their time to direct service. Interns are paired with Dartmouth alumni who mentor and meet regularly with the student. Students experience personal growth not only through direct service, but also through interactions with the mentor, a required reflection paper and discussions after they return to campus. Internships are initiated by students and can occur anywhere in the United States. The class will be recognized as the internship sponsor for each $4,000 provided, and the Class President will receive a report on the students and projects supported by the class.

- **Student Director and Civic Intern Positions-Tucker Foundation ($1,000)**
  The Tucker Foundation hires student directors and interns for a term to provide leadership and support for local, national, and international service and education programs. Student directors and civic interns work closely with Tucker Foundation staff and other students to plan and implement Tucker Foundation programs. Immersion in all aspects of the work of the Tucker Foundation helps students to develop leadership abilities and skills in such areas as advising, communication, marketing, program assessment, and research. Students work approximately 10 hours per week for 10 weeks. The class will be recognized as the position sponsor for each $1,000 provided, and the class president will receive a report on the students and projects supported by the class.

**Dartmouth College Libraries**

- **Memorial Book Fund ($50-$75 per classmate)**
  Classes may choose to memorialize each deceased member of their class with a book in Baker library. Classes establish a per classmate amount and give this to the library when a classmate dies. The library – not the class – chooses a book, places a bookplate in the book, and the class notifies the family. The class chooses a liaison to work with the library on this project and to share information with family members about the books selected in memory of their family member.
- **College Archival Film and & Video Preservation ($300 per hour of videotape - $3,000 per hour of 16 mm film with many options inbetween)**

  The library seeks sufficient funds to pay for the physical preservation of hundreds of hours of archival film and videocassette tape from the 1920s onwards, and their conversion to digital files for widespread Internet access. Restore your class' Winter Carnival footage? Your commencement? A particular football game? Classes can support as little as one hour of preservation, for which they will receive recognition on the website from which the films are served, or a Class gift can sponsor all the footage surviving from their era etc. To see examples:  

**Dartmouth College Athletics**

- **Athletics Sponsors Program ($1,200 or more)**

  A class membership in the Athletic Sponsor Program provides vital recruiting resources for Dartmouth's varsity sports, enabling coaches to visit and evaluate top prospects all over the country and to bring them to campus for their all-important recruiting visits. Classes are assigned a specific incoming student-athlete each year, whom they can invite to class functions and follow throughout their Dartmouth career.

**Dean of the Faculty**

- **WISP (Women in Science Project) First-Year Research Internships ($2,000)**

  Grants for first year and sophomore women to conduct paid, part-time research in the sciences under the guidance of faculty mentors or research scientists. Students can apply for internships in all science disciplines, particularly in those areas where women are most under-represented: chemistry, computer science, engineering, mathematics, and physics.

- **Undergraduate Research Project Grants ($2,000-$4,300)**

  Grants for Dartmouth undergraduates to engage in independent research with a Dartmouth faculty mentor. Grants are awarded for research during a leave term or for research related to a senior honors thesis.

- **Support for the annual Karen E. Wetterhahn Science Symposium: ($1,000-$3,000)**

  An annual celebration of undergraduate research in the sciences, honoring the late Karen E. Wetterhahn, Professor of Chemistry and co-founder of the Women in Science Project (WISP). The symposium includes a keynote address and student research poster session.
The Arts

Hood Museum of Art

- **Hood Museum of Art Student Internships ($3,000 per intern for one year)**
  The Hood Museum of Art is a teaching museum that puts experiential learning for Dartmouth students at the center of its practice. Each year, the museum offers paid internships to Dartmouth students entering their senior year. Students from all majors and backgrounds are encouraged to apply. Internships are available in the areas of curatorial, programming, public relations, and special projects. Every year, interns report that the experience has given them career inspiration, insight into museums, and the freedom to learn and work independently with thoughtful mentorship from Hood staff members. For many Hood senior interns, their *A Space for Dialogue* installation—a curatorial project that all interns complete—is the culmination of their internship experience and a highlight of their time at Dartmouth. Funding covers intern salary and research travel expenses, if appropriate.

Hopkins Center for the Arts

- **Underwrite Performance for First Year Students ($5,000 - $10,000)**
  A performance is offered each year to all first year students as an introduction to the Hopkins Center for the performing arts. In Fall 2014 the political/social comedian Kamau Bell was the guest artist. In 2013 it was comedian/musician Reggie Watts. This ticketed event is very successful and occurs about three weeks into the first term.

- **Underwrite Free Summer Community Concert ($10,000)**
  Enjoyed by the Dartmouth community, this annual free July concert on the Green is attended by more than 1000 people.

- **Underwrite Dartmouth Idol Competition Prizes ($10,000)**
  This wildly successful annual Dartmouth student talent competition is enjoyed by the entire Dartmouth community. Funding is required for the cash awards and demo recordings offered to finalists.
Class Gifts

Overview of Class Gifts

Class gifts are raised through individual solicitations of classmates and/or through a broad-based solicitation outside of the dues collection process. Except in unusual cases, the College strongly discourages classes from engaging in this fund-raising activity. The reason for this is two-fold:

1) The primary vehicle for class fund raising is through the Dartmouth College Fund. Almost 2,000 alumni volunteer leaders, with representation from every class, work diligently every year to raise gifts through the Fund;
2) Large class gifts are very difficult to complete. In order for a class gift to be successful, the gift needs to be started with one or two key lead donors who fund at least ½ of the gift and set the example for others. The least successful class gifts have used a broad fund raising approach that results in many smaller gifts but not enough to complete the class gift. In a worst-case scenario, the class finds itself “saddled” with a class gift that it cannot complete.

Setting up Class Gifts

In order to set up a gift, classes should take the following steps:

- Classes should contact the Executive Director of the Dartmouth College Fund to identify projects that are of interest to the class and congruent with their goals and needs.
- The Executive Director facilitates a conversation between the offices of Development and Alumni Relations and the class leadership to ensure that the purpose of the class gift is consistent with the priorities set by the College to meet its mission of educating the most promising students and preparing them for a lifetime of learning.
- Once the purpose of the gift is established, the class and the Office of Development determine who should be approached within the class for the larger gifts to “jumpstart” the fund raising and set the example for other donors who will follow. Since it is likely that the Office of Development is already in conversation with these individuals, coordination is important. The actual solicitor may be a classmate or a professional staff fund raiser (if conversations are already in progress).
- Once commitments for the lead “seed” gifts are secured, ensuring success for the gift, the class chooses and endorses the project. The official endorsement will be a vote by the Class Executive Committee.
Operating Class Gifts

- Once the vote has taken place, a **Statement of Understanding** is prepared by the Office of Development for the Class President’s signature. The Statement of Understanding names the class gift, outlines its purpose, and how the funds should be utilized.
- Once the lead “seed” gifts are secured, the class may choose to do a broader solicitation among a certain group of classmates or the whole class, depending upon the nature of the gift. The Executive Director of the Fund, or the staff class manager who works with the class’s head agent, works with the Class to coordinate this approach.
- Once the **Statement of Understanding** is signed, the appropriate account number is set up by the Office of Gift Recording in Development. Gifts may be made directly to the office of Development via a check:
  - Dartmouth College
    c/o Gift Recording Office
    6066 Development Office
    Hanover, NH 03755-3555

Or securities:
- Call the Dartmouth Investment Office at (877) 650-6956 or write to
  - Dartmouth College Investment Office
    PO Box 107
    Hanover, NH 03755-0107

Or a wire transfer:
- Bank of America
  63 South Main Street
  Hanover, NH 03755
  Name on Account: Dartmouth College
  Beneficiaries on Account: Trustees of Dartmouth College
  Account Number: 0000002-68887
  ABA (Routing) Number: 0260-0959-3
  ACH (Routing) Number: 011-400-495
  or Swift Code (if foreign): BOFAUS3N
Class Gift Wish List

Class Scholarships – Office of Financial Aid

Making the Dartmouth experience accessible to every qualified applicant based upon their ability, and not their ability to pay, is a wonderful gift. Less than 15 institutions of higher education in the United States, including Dartmouth, are not only need-blind in their admission process but also guarantee to meet 100% of a student’s demonstrated need for all four years. Classes may endow a class scholarship at the $250,000 level. An endowment at this level will provide approximately $12,500 annually in student scholarships. In addition, classes may fund a scholar each year through the Dartmouth College Fund with a gift of $25,000. The full $25,000 will be used in the year in which it is given for student scholarships.

Examples of Class Gifts

Class of 1955 Tucker Foundation Fellowship Endowment Fund
- Established with gift of $50,000 from Class of 1955
- Market value as of today: $112,901.16

Class of 1957 Performing Arts Touring Fund at the Hopkins Center
- Established with gift of $50,000 from the Class of 1957

Class of 1961 Legacy: The American Tradition in Performance - Endowment Fund
- Established during the Will to Excel Campaign with gifts of $10,000 the Class of 1961
- Total raised to date: $488,000

Class of 1967 Space for Dialogue
- Established with gift of $75,000 from Class of 1967
- Total raised to date: $144,000

Class of 1960 Endowed Scholarship
- Established in 1995 with a gift of $218,000 from the Class of 1960
Resources for Class Projects

- Dartmouth Alumni Relations Class Activities Staff
  - Jennifer Evans Casey ’66a, Director of Class Activities (603) 646-2292, Jennifer.Casey@Dartmouth.edu
  - Siobhan Kearney, Assistant Director, Class Activities (603) 646-3584, Siobhan.Kearney@Dartmouth.edu
  - Derrick T. Smith ’07, Assistant Director, Young Alumni & Student Programs (603) 646-3578 Derrick.T.Smith@Dartmouth.edu
- The Class Treasurer’s Best Practices document can provide guidance on collecting and managing funds:
  http://dartmouth.org/Treasurers/docs/Treasurers_best_practices.pdf

Resources for Class Gifts

- Dartmouth College Fund, Office of Development
  - Sylvia Racca ’83a Executive Director, (603) 646-2198, Sylvia.Racca@Dartmouth.edu
- Dartmouth Alumni Relations Class Activities Staff
  - Jennifer Evans Casey ’66a, Director of Class Activities (603) 646-2292, Jennifer.Casey@Dartmouth.edu